

**PAMANTASAN NG LUNGSOD NG MAYNILA***(University of the City of Manila)*

Intramuros, Manila

REQUEST FOR PROPOSAL

Date: _____

RFP No.: _____

Company Name: _____**Address:** _____**TIN:** _____**Business Permit No.:** _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the back portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____.

Open quotations may be submitted, manually or through facsimile or email at the address and contact number indicated below.

(Sgd.)**ALBERT S. DELA CRUZ***Chief, Procurement Office*

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item Description	Qty.	Unit of Issue	Approved Budget for the Contract (ABC)	OFFER				Remarks
				Price		Compliance with Technical Specifications (please check)		
				Unit Price	Total Price	Yes	No	
Printing of List of Graduates and Programs Specifications: Size: 8-1/2" x 11" (folded size), 11" x 17" (spread size) Cover: Colored (200gsm) Stock paper: Bookpaper 70 Inside pages: One (1) color printing (black) No. of Pages: 60-70 pages Binding: Saddle stitch	2600	pc.	197,600.00					

This is to certify that I personally conducted the canvass and that the data herein are true and correct.

Payment Terms: _____

Delivery Period: _____

(Signature over Printed Name)**Tel. No.:** _____**Mobile No.:** _____**E-Mail:** _____**NOLI C. DISCAYA, JR.***Canvasser*

Mobile No.: 0925-5100700

Email Add.: ncd_unyo@yahoo.com